



KINGSTON COMMUNITY SCHOOL

Country style education with city style opportunities

TRANSITION TO SCHOOL RECEPTION

Students move successfully into Reception classes at our school through

- * a planned transition programme
- * communication with parents and the pre school
- * flexible bus travel arrangements for country students.

Families will receive a School Enrolment pack (including a Parent Information booklet and booklist) a Starting School booklet, and 'Your Child's First Year at School' book before transition visits. These will be distributed via youngest in the family at school, or post. Information and enrolment forms included in the package need to be returned to the school as soon as possible, ideally before visits start. Book payments can be finalised closer to the enrolment date. Students starting in Term 1 will receive their booklists and class information later in Term 4

For new families starting at the school, it is essential that emergency contact details and health information are available during visiting sessions. If this has not been completed parents must leave the necessary information with the class teacher during visits.

Transition to school visits occurs each term in Week 6-9 on Tuesdays unless notified.

Visiting arrangements for students are as follows.

Week 6	8.45 am	10.25 am.	(Snack and drink needed)
Week 7	8.45 am.-	10.50 am.	(Snack, recess and drink needed)
Week 8	8.45 am.	1.45 pm.	(Snack, recess and drink needed)
Week 9	8.45 am.	2.30 pm.	(Snack, recess and lunch needed)

During short terms, the visits are adjusted so no visit occurs in the last week of Term.

Extended transition programmes can be arranged through the Kindergarten if required.

Visiting students will be placed in classes with current Reception students and will participate in classroom and break activities. On some occasions visiting students may need to be split into two groups.

Comfortable clothing and footwear (not thongs) are required for school visits. A hat is needed for outside activities during Term 1 and Term 4.

On the last visit parents are encouraged to attend a Parent Information Session which will be hosted by the class teacher. This meeting gives parents the opportunity to meet the class teacher, view the classroom, and become familiar with classroom expectations and school routines. In Term 4 every effort will be made to announce the class teacher. If this is not possible class lists will be posted at a later date, and a Junior Primary teacher will assist with the parent information session. Visiting students will be supervised during the meeting.

We would like to encourage parents to attend a meeting before students start transition visits. A school tour will also be available on this day.

Parents are expected to organise transport to and from school for transition visits.

Parents and visiting students sign in at the Front Office area (parents collect a visitors badge). Students can then move directly to the Reception classrooms.

Students who live out of town may be eligible to use bus travel.

Approval for bus travel needs to be obtained from the Front Office of the school. Please refer to Bus Travel Procedures for further information.

Students starting school on the first day of the term